

Payment
Terms and
Recurring
Billing
Agreement

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You indicate acceptance of these payment terms by placing an order for a service billed on a recurring basis with O'Brien Media Limited and agree that we may update these terms when we need to without notice you by posting the new terms on our website at obrienmedia.co.uk/legal

1. We accept payment via credit or debit card, Paypal, and Direct Debit.
2. O'Brien Media do not accept cheques, postal orders, or any other form of payment other than those outlined in 1.1 above unless otherwise agreed at the time the invoice is raised.
3. O'Brien Media shall be entitled to charge interest in respect of late payment of any sum due under this Agreement, which shall accrue from the date when payment becomes due from day to day until the date of payment at a rate of 8% per annum above the base rate of the Bank of England from time to time in force.
4. If it is necessary for us to issue you with invoices or other documents by post, we will add the cost of producing and issuing these documents to your account balance in line with our published scale of charges.
5. Pro-rata refunds will not be issued for services that are cancelled before the end of the billing period for the service in question.
6. Should your chosen payment method fail you agree that O'Brien Media to attempt to settle your invoice using any other payment facilities available on your account.
7. All services will renew until cancelled by the customer. O'Brien Media emails the customer's primary email address prior to renewal of services, it is the customer's responsibility to cancel services prior to renewal as no refund can be made once renewal has occurred. Customers must notify us at least 28 days before a service is renewed if they wish to cancel that service. The cancellation process must be fully completed by you before your account is cancelled.
8. If the Customer, as an officer of a Registered Company or other incorporated entity, engages O'Brien Media in the provision of Services on behalf of the Registered Company the individual agrees to be bound to, and take responsibility for, complying with all terms under this Agreement should the Registered Company be unwilling or unable to be bound to, or take responsibility for, complying with all terms under this agreement.
9. All services paid for on rolling contracts have an annual price adjustment in line with the Retail Price Index (RPI) We use the RPI figure published by the Office for National Statistics (www.ons.gov.uk) in January and apply the change in April each year. Details of the RPI figure used and the date any price adjustment will be applied will be published at www.obrienmedia.co.uk/legal/rpi

11. You are required to have a valid email address and credit/debit card and/or Direct Debit mandate registered to your account at all times, failure to do so may result in suspension of your account, or additional charges to cover the cost of manually processing your payment, in line with our published scale of charges.
12. If you cancel your credit/debit card and/or Direct Debit mandate for any reason you must immediately notify O'Brien Media and provide details of a current valid payment card and/or set up a replacement Direct Debit mandate.